

Statewide EBL Nursing Case Management Conference Call

Thursday, 10/17/19

1:00 PM-2:00 PM

Call-in information: **1-888-273-3658 Access Code: 6296571#**

NOTES

1. Welcome and Introductions
2. HHL PSS Access Update- Dan Albright, albrightd@michigan.gov
 - a. There is a new version of HHL PSS, and it has been moved to MILogin. To login, you will now have to use a multifactor authentication to access the application through MILogin. Once you have the application open, logging in is the same as before. There have been some issues with logging in, try using a different browser and clearing your cookies and cache. If you need assistance, contact Dan via e-mail or call him at 517-284-4791. Each person has to have their own account, sharing usernames and passwords is not allowed.
3. New Spreadsheet Format- Kendorah Lockhart, lockhartk1@michigan.gov
 - a. Please use the new version of the spreadsheet available on www.miclppp.org. The new spreadsheet format is required starting with FY20 QTR 1. Visit www.miclppp.org, under “case management” to find instructions on how to print the spreadsheet on one page.
4. LSHP Updates- Sonya Frick, Unit Manager, fricks1@michigan.gov
 - a. Carolyn McKnight is no longer with LSHP. Katie Applin is taking over as the statewide intake coordinator. If you have questions on the status of a case or application, she can be contacted at applink@michigan.gov. E-mail is the preferred method of contact for Katie, as she is still training, and this will allow her to get all of the information and paperwork together before responding to questions. LSHP still needs a completed application before anything can be schedule.
 - b. *BLL Inspection timeline:*
 - i. $\geq 70 \mu\text{g/dL}$ = 24 hours
 - ii. 40-69 $\mu\text{g/dL}$ = 48 hours
 - iii. 20-39 $\mu\text{g/dL}$ = 1 week
 - iv. 15-19 $\mu\text{g/dL}$ = 2 weeks
 - v. $< 15 \mu\text{g/dL}$ = No timeline
5. FY19 LHD Annual Reports- Survey Monkey – Due on November 15th
 - a. If you are having difficulties with the survey accepting and saving your answers, please complete the PDF version that was e-mailed out on Monday, October 14th and send to mdhhs-clppp@michigan.gov.
6. Upcoming FY19 Deadline
 - a. Quarter 4 (July - September 2019) Spreadsheets/FSRs/FSR Supplemental Forms – Due on October 31st
7. HHL PSS Reminders- Veronica
 - a. Notes cannot be deleted in the new version of HHL PSS
 - b. Make sure you are using the chelation tab and adding events
 - c. If you want extra training, please contact Veronica at tijerinav@michigan.gov or 517-284-4821

8. Other Updates/Reminders

- a. FY17 Data
 - i. Annual report is still in the review process
- b. Update LHD Contact Information
 - i. Send updated contact information to mdhhs-clppp@michigan.gov.
- c. Superhero Posters
 - i. Contact Kendorah Lockhart at lockhartk1@michigan.gov if you want more posters.
- d. Transferring cases between LHDs
 - i. It is the responsibility of the LHD nurse to transfer cases between LHDS. Veronica is available to change the address and switch jurisdictions in HHLPSS and Karen is also available to help assist with transfers if needed.
 - ii. LHD contact information is available at www.miclppp.org.

9. Roll Call – Training Needs

10. Next Conference Call – Thursday, Dec 19th from 1-2 p.m.