

Statewide EBL Nursing Case Management Conference Call Notes

Thursday, 12/19/19

1:00 PM-2:00 PM

Call-in information: **1-888-273-3658 Access Code: 6296571#**

1. **Welcome and Introductions**
2. **LSHP Updates** – Sonya Frick and Katie Applin
 - a. Hospitalized EBL Children: Any request for recommendation on a child's discharge needs to go to the physician in charge of that case. LSHP and our Environmental Inspection companies will **not** give a recommendation.
 - b. Any requests for property updates need to be emailed to applink@michigan.gov.
 - c. All EBL reports will now be password protected and emailed directly to the nurse in charge of the case. They will no longer be uploaded to HHLPSS.
 - d. Any program related questions (eligibility, proof of income documents, etc) should be emailed directly to Katie Applin and please cc Sonya Frick at Fricks1@michigan.gov.
3. **NCM Reimbursement Updates** – Kendorah Lockhart
 - a. New spreadsheet format-
 - i. Please remember to use the new spreadsheet format, it is available on miclppp.org
 - b. Events and Chelation documentation-
 - i. Starting with Q1 of FY20, Events and Chelation must be documented in HHLPSS for reimbursement approval. Instructions for entering Event and Chelation information can be found in the quick guide or in the HHLPSS manual and they are available on the miclppp.org
 - c. Approvals for home visits for children over 6-
 - i. Going forward approval for home visits for children over 6 or for additional visit should be sent to Kendorah Lockhart at MDHHS-CLPPP@michigan.gov.
 - d. Update new staff contact information-
 - i. Please send any changes in staff to MDHHS-CLPPP.@michigan.gov.
 1. This includes name, phone number, email address. If an employee is out of the office for an extended period of time, please indicate who we should contact while the person is out.
 - e. Numbers for FY 19 Q3
 - i. 269 Billable home visits took place in FY 19 Q3
 - ii. 212 Children with Medicaid received home visits.
4. **HHLPSS** – Kendorah Lockhart
 - a. Requesting access for new users
 - i. Kendorah has been receiving request for access to HHLPSS through MI-login for new user that do not have access to HHLPSS. Please send all request for new user access to her prior to requesting access through MILOGIN.
 - ii. Do not try to reset your password in HHLPSS, you will find that you do not know the security question or answer. If you forgot your password, please contact Kendorah or Veronica and they will reset it for you.
 - iii. Please allow them three business days to complete any HHLPSS user request.
5. **Statewide Happenings**

- a. NCM trainings – Karen
- 6. **Deadlines**
 - a. FY20 Q1 Spreadsheets and FSRS are due January 30, 2020
- 7. **Roll Call**
 - a. How do you work with MHPs? What are efficient ways for sharing client and resources?
- 8. **Next Conference Call** – Thursday, February 20, 2020 at 1 p.m.