

Overview

All Michigan residents are encouraged to apply for lead abatement services, especially if your home was built before 1978. The Online Home Lead Services Application can be submitted electronically and is the first step in reducing or eliminating all sources of lead in the home. This document provides a step-by-step instruction on how to:

1. Create a MiLogin Account.
2. Request access to Online Home Lead Services Application.
3. Apply & Submit a Home Lead Services Application.
4. If Applicable, Owner/Landlords electronically sign an application that has been submitted by their tenants/renters.

Milestone #1: Create a MiLogin Account

What is MiLogin?

MiLogin is the State of Michigan's identity management solution that allows users the ability to access many state services and systems online using a single user ID and password. *For current information is available around account management, please visit MiLogin - Help.*

Why do I need to create an account?

An account must be created to electronically apply and submit the Home Lead Services application.

1. To get started, navigate to the State of Michigan MiLogin account at <https://milogin.michigan.gov/>

The screenshot shows the Michigan MiLogin website. On the left, a dark blue banner reads "Michigan's one-stop login solution" with a right-pointing arrow and a short paragraph about MiLogin's benefits. On the right, the main content area is white and titled "Welcome to MiLogin". It features a login form with fields for "User ID or Email" and "Password", each with a "Forgot your user ID" or "Forgot your password?" link. Below the form are "Log In" and "Create an Account" buttons. An "or" separator is followed by an "Enrolled in passwordless?" section with a "Log In Passwordless" button. At the bottom, there is a small note about enrolling in passwordless login and a "Learn More" link. The top navigation bar includes "MiLogin", "Help", "Contact Us", and "News". A secondary navigation bar contains a link to "Michigan.gov/Vote".

2. Select **Create an Account** under the MiLogin section.

Welcome to
MiLogin

User ID or Email

[Lookup your user ID](#)

Password


[Forgot your password?](#)

Log In

Create an Account

or

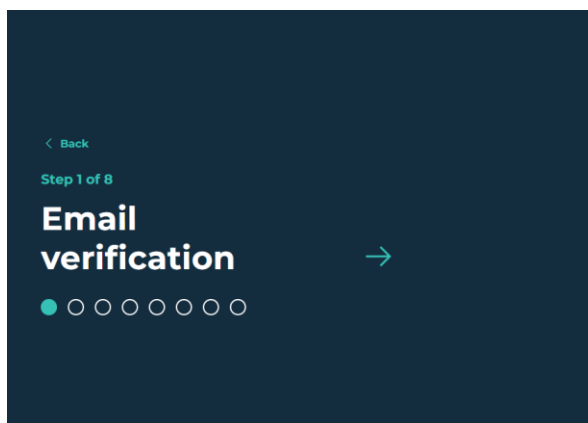
Enrolled in passwordless?

 Log In Passwordless

If you are not enrolled, login with your user ID (or email) and password and we will guide you through the enrollment steps.

[Learn More](#)


3. Enter a valid email address in the Email field and select Next Step.



Enter your email

MiLogin is used for a variety of government services. If you've ever used any online services you might already have an account.

Email

 We will never send you spam or share your information with anyone outside of the State of Michigan services you choose to access.

Next Step

Having Trouble?

[I don't have an email >](#)

4. Upon successfully entering a valid email address, a passcode will be sent to your email account to verify.
 - a. Login to your email account and copy the passcode received in your email account.
 - b. Paste the passcode into the field and select **Next Step**.

Enter your passcode

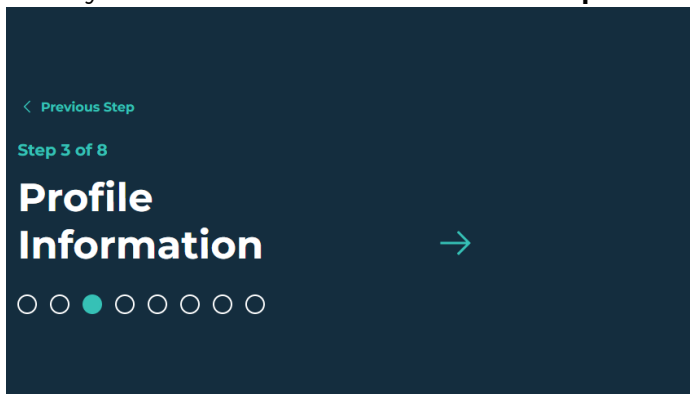
We have sent you a passcode to your email
ja*****@gmail.com

Passcode

Next Step

[Resend Passcode](#)

5. Enter your information and select **Next Step**.



Enter your information

First Name

Middle Initial (Optional)

Last Name

Suffix (Optional)

I agree to the Terms & Conditions.


Next Step

6. Enter your phone number and select **Next Step**. This is recommended for account recovery and security purposes.

Enter your phone number

Your phone number is required for many state of Michigan services and can help us identify you and recover your account if you get locked out.

Phone Number

 You can skip this step if you'd like but we recommend adding your phone number for account security.

Next Step

[Skip this for now](#)

7. A verification code is sent to the phone number entered. You may determine based on your preference whether to receive this view text message or voice call. In screenshot below, the user opted to receive via text message by selecting text message.

Select a verification method

We need to make sure you're really you. Please select a verification method below to confirm your identity.

 **Text Message**


You will receive a passcode via a text message to your phone ending with 5960

 **Voice Call**

You will receive a passcode via a voice call to your phone ending with 5960

8. Enter the passcode and select **Confirm Passcode**.

9. Create your UserID and select **Next Step**. The current guidelines determined by the State of Michigan include:
 - a. At least 6 characters
 - b. Must start with upper or lower case letter
 - c. Must end with upper or lower case letter or number
 - d. Must not contain special characters including space but can contain only @, . and -
10. If the UserID entered meets the guidelines but already in use by another individual, the error message below may appear. If this applies to your account, enter a new unique UserID that meets the standards and select **Next Step**.

 **User ID Not Available**

This User ID is taken. Choose another.

Create your user ID

The User ID is required to sign in, so choose something that you will remember and also follow our ID guidelines.

ID Guidelines

- ✓ Must be at least 6 characters
- ✓ Must start with upper or lower case letter
- ✓ Must end with upper or lower case letter or a number
- ✓ Must not contain special characters including space but can contain only @, . and -.

11. Once a unique UserID has been created, set a secure password and select **Create Account**. The current password guidelines determined by the State of Michigan include:
 - a. Must be at least 8 characters in length
 - b. Should not be based on your User ID
 - c. Must contain at least one upper- and lower-case letters, a number and a symbol (@#\$!~&)
 - d. Confirm password must match new password
12. You have successfully completed Step 1: Create a MiLogin Account, continue to Step 2. When you have successfully created an account, you are automatically redirected to MiLogin.

Welcome John Doe

Access your requested online services and search for more.



Michigan Secretary of State (SOS)

Secretary of State Online Services



Discover Online Services

MiLogin is used to secure many **online services at the State of Michigan**. We are here to ensure your identity is safe and protected.

[Find Services >](#)

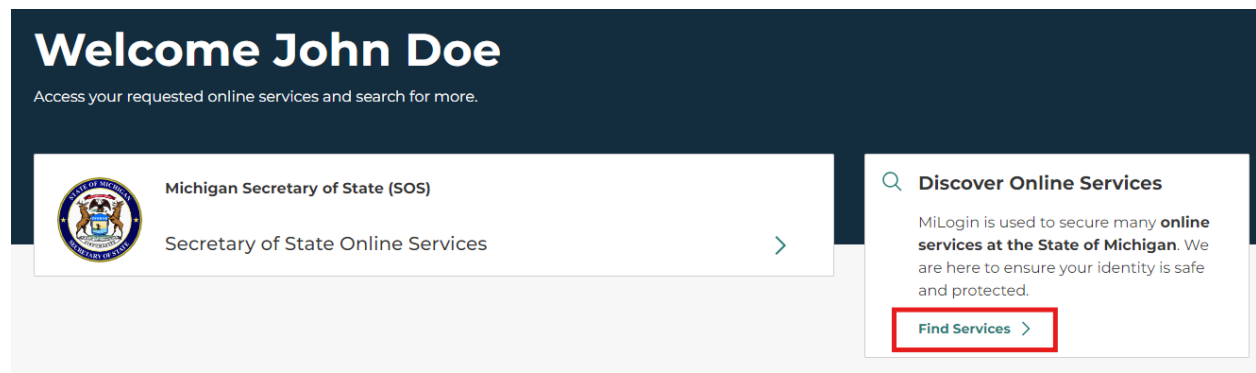
- a. A pop-up window may appear to enroll in Passwordless login. For the purposes of this document, select Maybe Later or 'X' in the top right corner to remove the window. You may electively opt-in at a later point in time.
- b. For future use and documentation purposes, an email is automatically sent to your email address upon successful completion.

☆ > DONOTREPLY-MILogin... Account Creation Submission Confirmed


Milestone #2: Request access to Online Home Lead Services Application

Once your account has successfully been created (see step-by-step instructions in Milestone #1), you must request access to the Online Home Lead Services Application.

1. To start this process, login to your account and select **Find Services** under the **Discover Online Services section**.

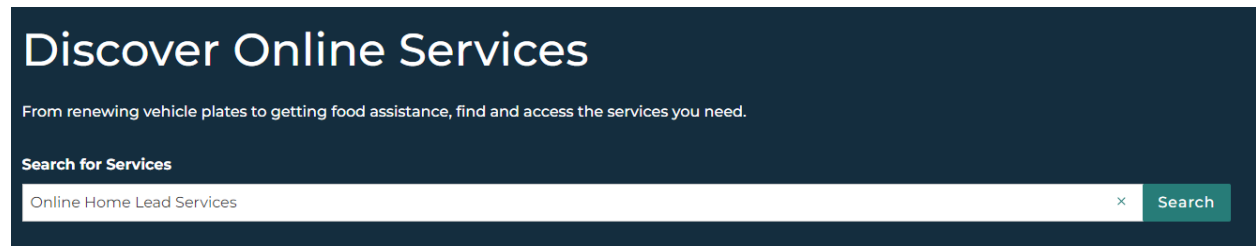


Welcome John Doe
Access your requested online services and search for more.

 Michigan Secretary of State (SOS)
Secretary of State Online Services >

Discover Online Services
MiLogin is used to secure many **online services at the State of Michigan**. We are here to ensure your identity is safe and protected.
Find Services >

2. Under the Search for Services, enter 'Online Home Lead Services' into the Search for Services textbox and select **Search**. You may optionally leave this field blank, search by department (select the Michigan Department of Health & Human Services (MDHHS)) and manually navigate to the Online Home Lead Services section.



Discover Online Services
From renewing vehicle plates to getting food assistance, find and access the services you need.

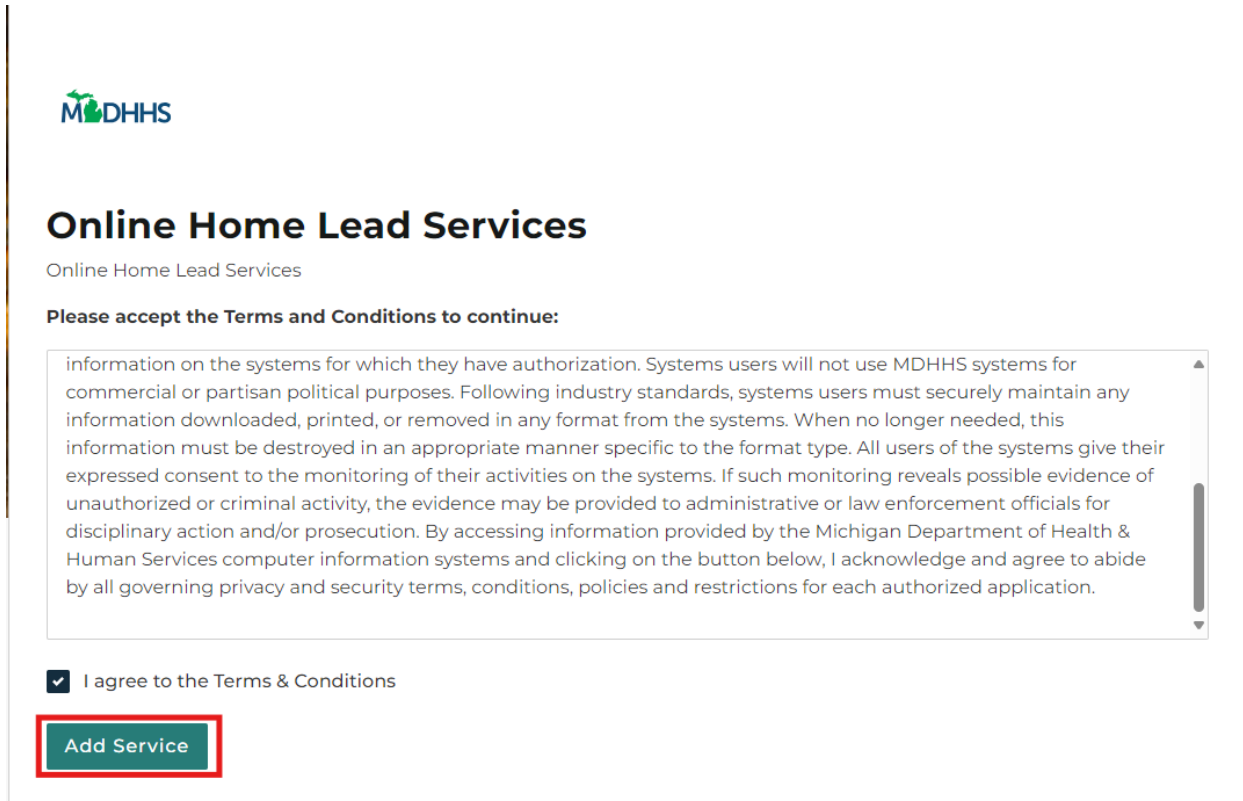
Search for Services
Online Home Lead Services x **Search**


3. Select the arrow on 'Online Home Lead Services' in the search results.

Online Home Lead Services
Online Home Lead Services



4. A terms & conditions page appears. Please review and agree to the Terms and Conditions and select **Add Service**.





Online Home Lead Services

Online Home Lead Services

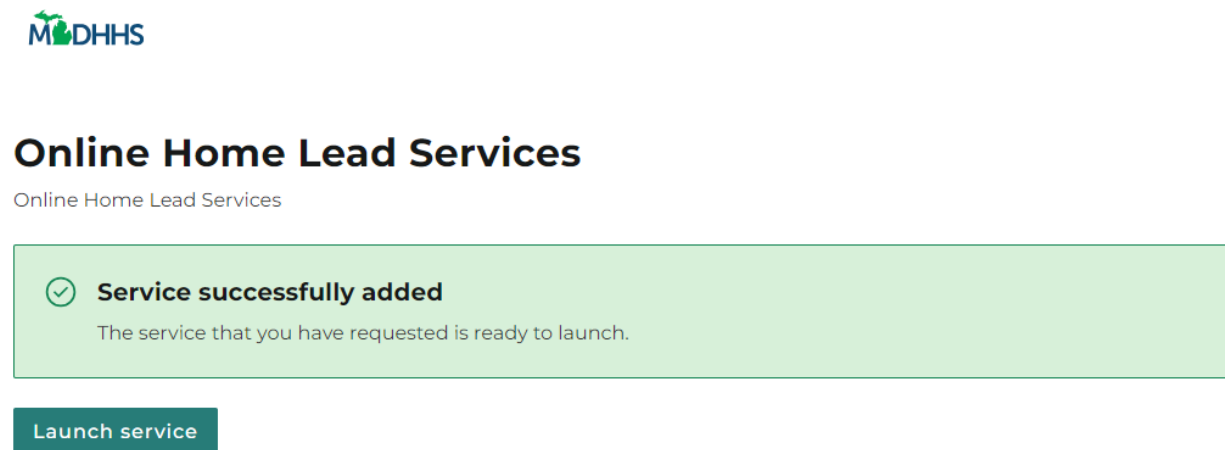
Please accept the Terms and Conditions to continue:


information on the systems for which they have authorization. Systems users will not use MDHHS systems for commercial or partisan political purposes. Following industry standards, systems users must securely maintain any information downloaded, printed, or removed in any format from the systems. When no longer needed, this information must be destroyed in an appropriate manner specific to the format type. All users of the systems give their expressed consent to the monitoring of their activities on the systems. If such monitoring reveals possible evidence of unauthorized or criminal activity, the evidence may be provided to administrative or law enforcement officials for disciplinary action and/or prosecution. By accessing information provided by the Michigan Department of Health & Human Services computer information systems and clicking on the button below, I acknowledge and agree to abide by all governing privacy and security terms, conditions, policies and restrictions for each authorized application.

I agree to the Terms & Conditions

Add Service


5. A success message appears once the service has been added to your MiLogin Account. You have successfully completed Milestone #2. To continue to milestone #3, select **Launch Service**.





Online Home Lead Services

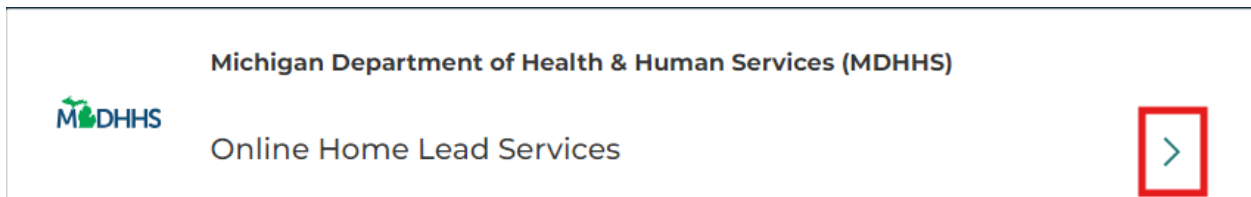
Online Home Lead Services

 **Service successfully added**
The service that you have requested is ready to launch.

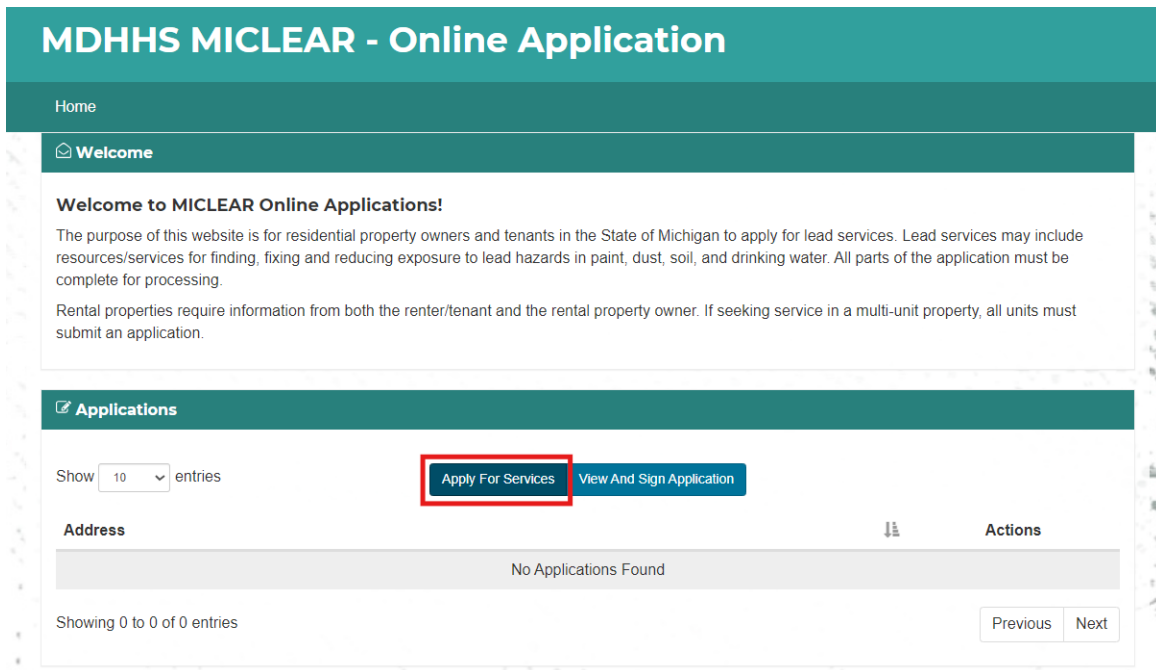
Launch service

Milestone #3: Apply & Submit a Home Lead Services Application

1. Upon successful completion of Milestone #1 & #2, you may apply & submit a home lead services application by:
 - a. Selecting **Launch Services** (see step 5 in Milestone #2) -OR-
 - b. Selecting **Online Home Lead Service** on your MiLogin Homepage.



2. Once you have launched the services, a welcome page appears. To start an application, select the **'Apply for Services'** button available under the application section.



Property Owner / Landlord Only

- **Is the property a rental?**
 - No – Continue to Step 3.
 - Yes
- **Did you receive a letter related to the property?**
 - **Yes** – A renter/tenant start the application process for you. *Do not reapply for the property, skip to Milestone #4.*
 - **No - Is the property a multi-unit property?**
 - Yes – *Each individual unit must apply separately.*
 - No – *If you have not received a letter related to your property, you may apply for the individual property.*

3. The Home Lead Service Application appears.
4. **Enter all required Application Information.** A red asterisk (*) denotes a required field.

Applicant Information	
* First Name	* Last Name
<input type="text"/>	<input type="text"/>
* Preferred Method Of Contact	
Select one or more items ▼	
Phone Number	Email Address
<input type="text"/>	<input type="text"/>
XXX-XXX-XXXX	
* The applicant is:	
<input type="radio"/> Owner (Owns and resides at the property) <input type="radio"/> Renter (Does not own, but resides at property)	
<input type="radio"/> Landlord (Owns, but does not reside at property)	

5. **Enter all required Property Information.** A red asterisk (*) denotes a required field.

Information about the Property Seeking Lead Services

* Property Address Apartment or Suite

* City State * Zip County

* Which type of property is this?

* Property Has

- Water
- Electricity
- Heat
- Roof Leaks
- Previous Roof Leaks
- Unknown / Not Applicable



Number of Apartments in Building

* The property's water comes from:

A private well Public water supply Unsure

* The kitchen faucet looks like:

Faucet with sprayer head Faucet without sprayer head

6. **(Skip when applicant is property owner):** Enter all required property owner information. A red asterisk (*) denotes a required field.

Information about the Rental Property Owner

* Property Owner's First Name * Property Owner's Last Name

* Preferred Method Of Contact

* Phone Number Alternate Phone Number Email Address

XXX-XXX-XXXX XXX-XXX-XXXX

Rental Property Company Preferred Language

Physical Address Apartment or Suite City State Zip

7. **(Optional):** Enter all occupant, including children, at the property. To complete this step, select **Add New Occupant**.
 - a. A pop-up window appears, enter all required occupant information and select Save Occupant. A red asterisk (*) denotes a required field.
 - b. Once an occupant has been added, it appears within the table. The user may modify information by selecting View/Edit or if applicable, remove the occupant by selecting Remove.
8. **Enter child information.** The user is required to determine if a child under the age of six years visits the home for more than two hours a day, by selecting Yes or No.

All occupants living in the home/property seeking lead services

Please enter every occupant including children into the table below.

[Add New Occupant](#)

First Name	Last Name	Date of Birth	Is Pregnant	Has Medicaid	Has Elevated BLL	Visiting Child	Actions
John	Doe	01/01/2000	No	No	Yes	No	View / Edit Remove

* Does a child under the age of six years visit the home more than two hours a day?

Yes
 No

9. **(Optional):** Enter Income Information by:
 - a. Entering the household's gross monthly income -OR-
 - b. Entering individual income by selecting Add New Income. If no occupants have been added, you must complete step 7 before adding individual income.
10. **Enter how you heard about the program.**
11. **(Optional):** The Michigan Department of Health and Human Services may request additional documentation such as proof of income, proof of ownership, identification verification or other applicable documentations. To expedite your application, you may optionally upload this information by selecting **Upload File**.
 - a. Accepted File Types include PDF, JPG/JPEG, or PNG.
12. Once 4-11 have been completed and all required fields have been completed, select **Save and Submit Application**.

13. **(Optional):** You may be eligible for additional program services. You may elect to provide additional information by selecting **Continue Application**.

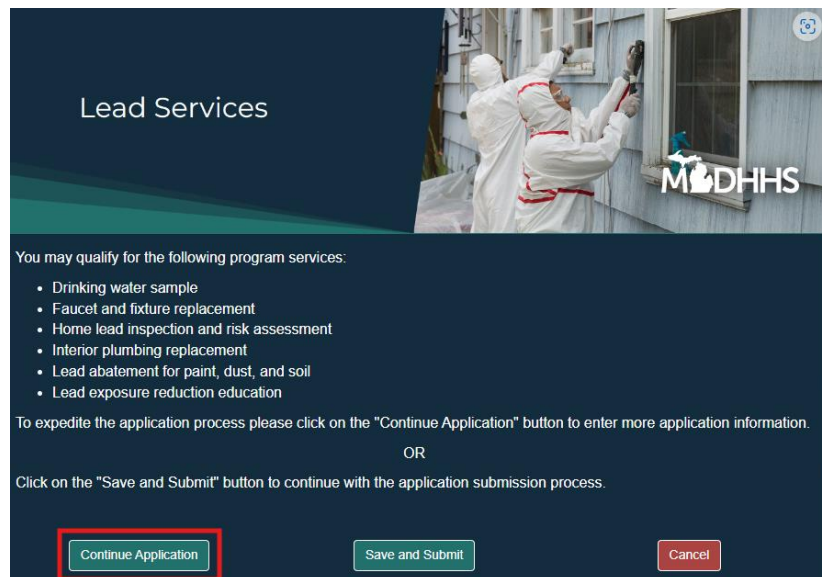
Save Changes vs Save & Submit Application

Is my application submitted by selecting Save Changes?

No, you can save any relevant application information and continue later by selecting Save Changes. For MDHHS to view and process your application, you must enter all required fields and select **Save and Submit Application**.

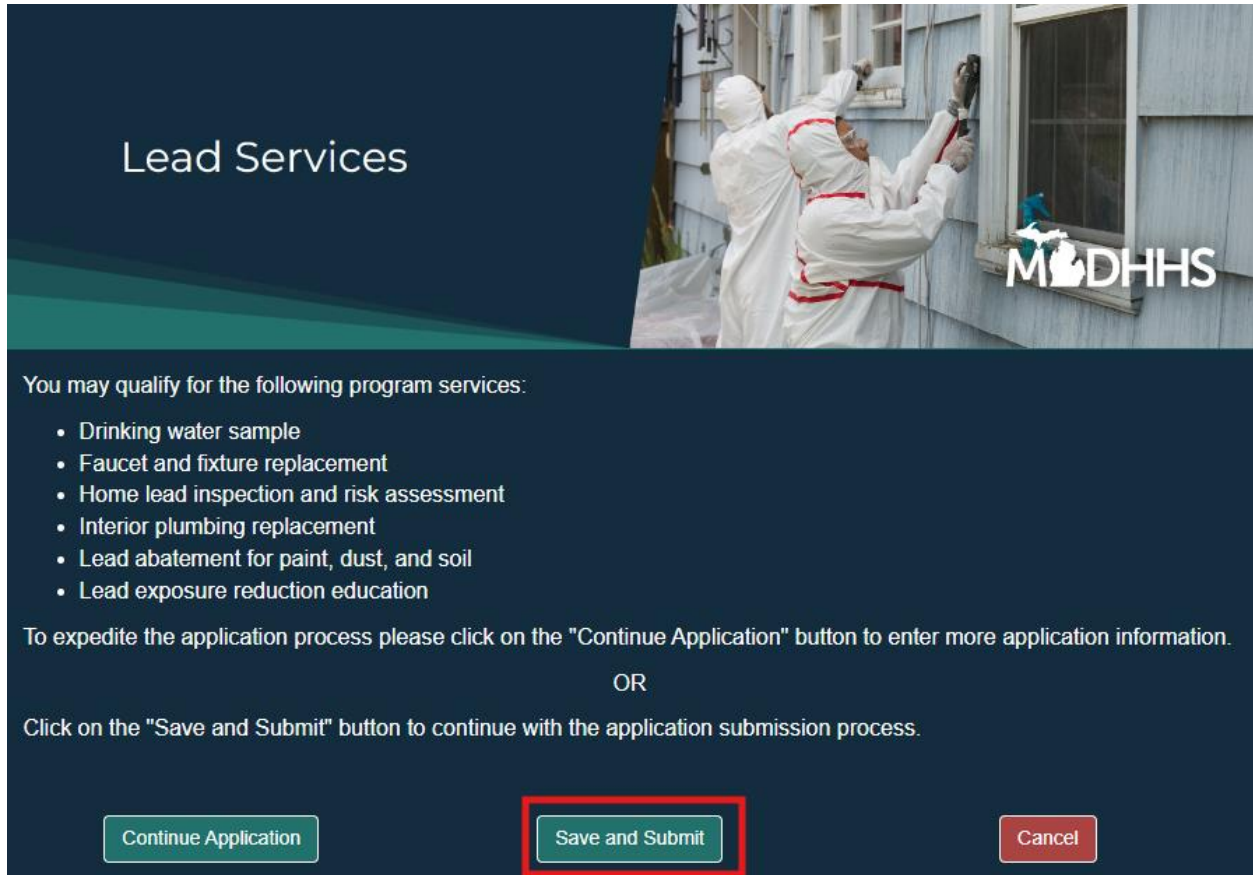
How do I get my application expedited?

When you select Save and Submit Application, a pop-up window appears. You may be eligible for additional services and can apply for these programs by selecting **Continue Application**.



When this is selected, you are required to enter additional application details. A red asterisk (*) denotes a required field.

14. Select Save & Submit to complete the application submission process.



The screenshot shows a dark blue interface for 'Lead Services'. At the top right, there is a photograph of two workers in white protective suits performing lead abatement on a house, with the 'MDHHS' logo overlaid. Below the photo, the text 'Lead Services' is displayed in white. A list of services is provided, followed by instructions to click 'Continue Application' or 'Save and Submit'. The 'Save and Submit' button is highlighted with a red border.

Lead Services

You may qualify for the following program services:

- Drinking water sample
- Faucet and fixture replacement
- Home lead inspection and risk assessment
- Interior plumbing replacement
- Lead abatement for paint, dust, and soil
- Lead exposure reduction education

To expedite the application process please click on the "Continue Application" button to enter more application information.

OR

Click on the "Save and Submit" button to continue with the application submission process.

[Continue Application](#) [Save and Submit](#) [Cancel](#)

15. An e-signature page appears. Please complete the following:
 - a. Confirm the signature and date of submission are accurate,
 - b. Agree to the terms by selecting the checkbox, and
 - c. Select **Save and Submit Application**.

e-Signature

Authorized Signature

The signatories below warrant and represent that the applicant has the competent authority on behalf of their respective entities into the obligations set forth in this agreement.

Electronic Signature Acknowledgement

You are signing the document electronically by clicking the "Save and Submit Application" button. You agree that your electronic signature has the same legal validity and that it has the same meaning as your handwritten signature. By signing I (tenant and property owner) permit MDHHS to perform a lead investigation on this property. I/we agree to fully cooperate in potential lead hazard control work. I/we understand I/we must disclose results of lead-activities to potential lessees or buyers of this property. I/we understand MDHHS is not responsible for uninsured properties or for any damages including theft and fire to real or personal property. I/we authorize MDHHS to obtain blood lead laboratory results through the Michigan Care Improvement Registry. I/we agree to let MDHHS share these results privately with authorized program representatives. I/we authorize the use of information from this application and lead investigation for research studies. I/we understand studies will not use my personal health information. I/we answered all questions truthfully and to the best of my/our knowledge. I/we understand there is a penalty for false or fake statements. This penalty is from U.S.C. Title 18, sec 1001. It states: "Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly falsifies, or makes, or uses any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined not more than \$10,000 or imprisoned not more than five years, or both." I/we understand signature(s) are required for processing

* Authorized Signature * Date of Submission

<i>John Doe</i>	11/12/2024
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I agree to the terms mentioned above.

Save And Submit Application Cancel

16. Once completed, you have successfully completed the online lead safe home application. A representative from MDHHS will be in contact for any additional information or next steps.

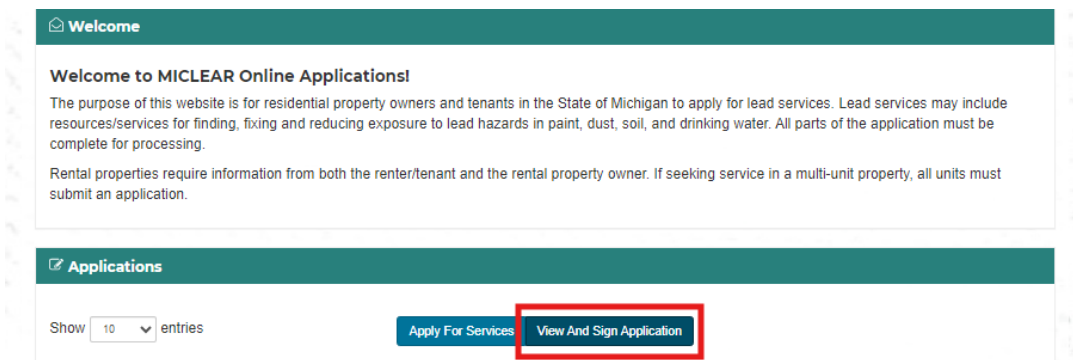
Thank you for submitting your application. A program representative in your area will contact you soon either by phone or mail. Congratulations on taking your next step towards making your home a lead-safe place to live. ✕

Milestone #4: If Applicable, Owner/Landlords electronically sign an application that has been submitted by their tenants/renters.

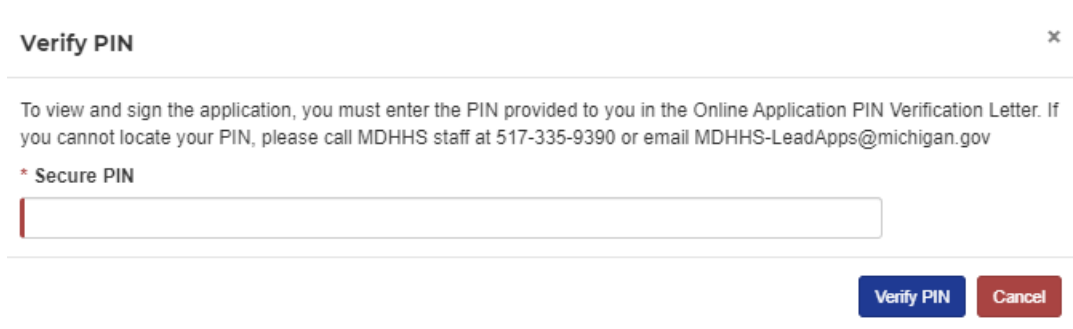
A property owner/landlord signature is required on any property receiving lead services.

Once an application has been submitted, MiCLEAR staff may reach out to you, as the property owner/landlord, to obtain electronic signature before any lead services can continue forward.

1. As the property owner/landlord, ensure you have:
 - a. Received a letter with a PIN from MDHHS (If you have not received this, contact MDHHS-LeadApps@michigan.gov) , **AND**
 - b. Accomplished Milestone #1: Create a MiLogin Account, **AND**
 - c. Accomplished Milestone #2: Request access to Online Home Lead Services Application
2. As the Owner/Landlord have your letter from MDHHS accessible and login to the Online Home Lead Services. When you login, select **View and Sign Application** within the applications section.



3. A pop-up window appears. Locate and enter the PIN provided in the Letter sent from MDHHS, then select **Verify PIN**.



4. Upon successfully entering a valid PIN, you will be redirected to a completed Application for Lead Services. You cannot modify any of the submitted information but navigate to the bottom of the page and select **Sign Application**.

Do you think this property was built before 1978?
No

Are the property taxes up to date for this property?
N/A

Is this property a licensed in-home daycare?
No

Sign Application **Return to Home**

5. An e-signature page appears. You will see the tenant signature and date of submissions. Please complete the following:
 - a. Confirm the signature and date of submission are accurate,
 - b. Agree to the terms by selecting the checkbox, and
 - c. Select **Save and Submit Application**.

e-Signature

Authorized Signature

The signatories below warrant and represent that the applicant has the competent authority on behalf of their respective entities into the obligations set forth in this agreement.

Electronic Signature Acknowledgement
You are signing the document electronically by clicking the "Save and Submit Application" button. You agree that your electronic signature has the same legal validity and that it has the same meaning as your handwritten signature. By signing I (tenant and property owner) permit MDHHS to perform a lead investigation on this property. I/we agree to fully cooperate in potential lead hazard control work. I/we understand I/we must disclose results of lead-activities to potential lessees or buyers of this property. I/we understand MDHHS is not responsible for uninsured properties or for any damages including theft and fire to real or personal property. I/we authorize MDHHS to obtain blood lead laboratory results through the Michigan Care Improvement Registry. I/we agree to let MDHHS share these results privately with authorized program representatives. I/we authorize the use of information from this application and lead investigation for research studies. I/we understand studies will not use my personal health information. I/we answered all questions truthfully and to the best of my/our knowledge. I/we understand there is a penalty for false or fake statements. This penalty is from U.S.C. Title 18, sec 1001. It states: "Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly falsifies, or makes, or uses any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined not more than \$10,000 or imprisoned not more than five years, or both." I/we understand signature(s) are required for processing

Tenant Signature	Date of Submission
<i>John Doe</i>	11/06/2024
Owner/Landlord Signature	Date of Submission
<i>Bob Smith</i>	11/13/2024

I agree to the terms mentioned above.

Save And Submit Application **Cancel**

6. Once completed, you have successfully completed the online lead safe home application. A representative from MDHHS will be in contact for any additional information or next steps.

Thank you for submitting your application. A program representative in your area will contact you soon either by phone or mail. Congratulations on taking your next step towards making your home a lead-safe place to live. ✕